



Minimum Standard Requirements for Unit Inventory

Living Room

- _____ Queen Size Sleeper Sofa
- _____ Matching Love Seat or 2 Chairs
- _____ Armoire or Entertainment Center
- _____ Cocktail/Coffee Table
- _____ 2 End Tables w/Lamps
- _____ 27" Minimum TV Platinum/Gold Graded Units
- _____ 25" Minimum TV Silver/Bronze Graded Units
- _____ DVD Player (VCR combo optional)
- _____ Wall Art/ Décor
- _____ Decorative Accessories
- _____ Coasters
- _____ 2 Standard Pillows for Sofa Sleeper
- _____ 2 Standard Pillow Protectors
- _____ 1 Queen Size Mattress Protector
- _____ 1 Queen Size Blanket
- _____ Window Treatment
- _____ Telephone with Phone Number Listed

Dining Room

- _____ 1 Dining Table
- _____ Dining Chairs (# Unit Sleeps - Counting barstools is acceptable ONLY where space is limited)
- _____ Bar Stools
- _____ 1 Light over Table
- _____ Wall Art/ Décor
- _____ Decorative Centerpiece for Table
- _____ Placemats

Front Door Entrance

- _____ Welcome Mat
- _____ Deadbolt on Inside Front Door (Check with Association)
- _____ Fire Extinguisher (Check with Association)
- _____ Smoke Detector (Check with Association)

Balconies and Patios

Recommended if room permits:

- _____ 1 Table
- _____ 4 Chairs
- _____ Chaise Lounger

Master Bedroom

- _____ King (preferred Q-optional) with Headboard
- _____ 2 Night Stands with Lamps *if room permits
- _____ Armoire or Chest/Dresser w/ Mirror (Mirrored closet door in place of dresser mirror acceptable)
- _____ 1 Bedroom Chair *if room permits
- _____ Luggage Rack
- _____ 2 King Pillows
- _____ 2 Pillow Protectors
- _____ 1 King Mattress Pad for Bedding
- _____ 1 King Blanket for Bed
- _____ 1 Electric Alarm Clock w/ Radio
- _____ Wastebasket
- _____ Window Treatment (Blackout for Platinum)
- _____ Wall Art/ Décor
- _____ Decorative Accessories
- _____ 1 Dozen Clothes Hangers
- _____ 19" Minimum TV
- _____ DVD (VCR combo optional)

Master Bathroom

- _____ Soap Dish
- _____ Toilet Bowl Brush w/ Holder
- _____ Shower Curtain & Liner w/ Hooks
- _____ Bath Rugs (Recommended, especially for Platinum)
- _____ Storage Cabinet or Shelves for Toiletries
- _____ Decorative Accessories
- _____ Wastebasket
- _____ Window Treatment (if applicable)

Guest Bedroom 1

_____ King, Queen, or 2 Twin Beds
_____ 1 Night Stand w/ Lamp
_____ Chest/Dresser w/Mirror
_____ (Mirrored Closet Door Acceptable in place of Mirror)
_____ 1 Bedroom Chair *if room permits*
_____ 2 Pillows
_____ 2 Pillow Protectors
_____ Mattress Pads for Bedding
_____ Blanket for bed(s)
_____ Wastebasket
_____ Wall Art/Décor
_____ Decorative Accessories
_____ 1 Dozen Clothes Hangers

Guest Bathrooms

_____ Soap Dish
_____ Toilet Bowl Brush w/Holder
_____ Shower Curtain & Liner w/ Hooks
_____ Bath Rugs (optional)
_____ Decorative Accessories
_____ Wastebasket
_____ Storage Cabinet or Shelves for Toiletries

Guest Bedroom 2

_____ King, Queen, or 2 Twin Beds
_____ 1 Nightstand w/Lamp
_____ Chest/Dresser w/Mirror
_____ (Mirrored Closet Door Acceptable in place of Mirror)
_____ 1 Bedroom Chair *if room permits*
_____ 2 Pillows
_____ 2 Pillow Protectors
_____ Mattress Pads for Bedding
_____ Blanket for Bed(s)
_____ Wastebasket
_____ Wall Art/ Décor
_____ Decorative Accessories
_____ 1 Dozen Clothes Hangers

Kitchen

Foyer Closet/ Hall

_____ Broom
_____ Dust Pan
_____ Mop Bucket
_____ Ironing Board (Full-Size)
_____ Laundry Basket
_____ Mop, Sponge
_____ Plunger
_____ Steam Iron
_____ 32 Qt. Kitchen Trash Can
_____ Vacuum Bags (Extra Optional)
_____ Vacuum Belts (Extra Optional)
_____ Vacuum Cleaner

Electrical Appliances

_____ Blender
_____ Coffee Maker
_____ Can Opener
_____ Hand Mixer
_____ Toaster
_____ Microwave

Dinnerware Setting

_____ Coffee Cups
_____ Cereal/Soup Bowls
_____ Dessert/Salad Plates
_____ Dinner Plates
_____ Salad Bowl Set (w/Tongs Optional)

Miscellaneous Serving Items

_____ Creamer
_____ Sugar Bowl
_____ Covered Butter Dish (Glass)
_____ Flatware Tray
_____ Ice Tray (2 Minimum)
_____ Juice/Tea Pitcher
_____ Salt & Pepper Set
_____ Serving Bowl (2 Minimum)

Flatware

_____ Dinner Forks
_____ Dinner Knives
_____ Salad Forks
_____ Steak Knives
_____ Table Spoons/ Soup Spoons
_____ Teaspoons

Kitchen Utensils

_____ Basting Spoon
_____ Bottle Opener
_____ Carving Knife
_____ Cork Screw
_____ Manual Can Opener
_____ Measuring Spoon
_____ Meat Fork
_____ Pancake Turner
_____ Paring Knife

- _____ Rubber Spatula
- _____ Slotted Spoon
- _____ Soup Ladle
- _____ Tongs
- _____ Vegetable Peeler

Miscellaneous Cooking Utensils

- _____ 16 Oz. Glass Measuring Cup
- _____ 3 Piece Glass Mixing Bowl Set
- _____ 3 Minimum Microwave Containers
- _____ Colander (plastic)
- _____ Colander (stainless steel)
- _____ Grater
- _____ Oven Mitts (2)
- _____ Pot Holders (2)
- _____ Trivets (2 Minimum)

Glassware

- _____ Beverage (Tea/Water)
- _____ Rock
- _____ Wine

**Platinum/Gold Level Cookware-
Stainless Steel**

- _____ 1 Qt. Covered Sauce Pan
- _____ 3 Qt. Covered Sauce Pan
- _____ 6 Qt. Dutch Oven w/ Lid
- _____ Small Frying Pan
- _____ Large Frying Pan
- _____ 12 Qt. Stock Pot

Miscellaneous Cookware

- _____ Broiler Pan
- _____ Cake Pan
- _____ Cake Pan Glass
- _____ Cookie Sheet
- _____ Covered Casserole Dish 1 ½ Qt. (2each)
- _____ Cutting Board
- _____ Loaf Pan
- _____ Muffin Pan
- _____ Pie Pan, glass
- _____ Roasting Pan (9 x3)

Silver/Bronze Level Cookware

- _____ 1 Qt. Covered Sauce Pan
- _____ 3 Qt. Covered Sauce Pan
- _____ 6 Qt. Dutch Oven w/Lid
- _____ Small Frying Pan
- _____ Large Frying Pan
- _____ 12 Qt. Stock Pot

***We strongly recommend window treatments be constructed of Blackout material (heavy lining to prevent carpet, upholstery and soft goods fading due to heavy sunlight exposure.) All sleeping areas should have Blackout materials. This is a requirement for Platinum rating.

*** We strongly recommend beveled glass tops to protect your tables.

*** Please limit the amount of small decorative items within reach of a child.

*** Any cleaning supplies should be placed in your locked owner closet prior to your departure.

***All items should be supplied in accordance with the number of people the unit sleeps. This general rule is to supply the unit with the number of maximum people to sleep plus two.